

Notre École Parent-Teacher Organisation (PTO) Minutes
Meeting on November 2th, 2021, 8:30 pm via Zoom

Present: Valérie Grand Marschner, Lilia Spitzack, Olga Tolle-Rodrigues, Jérôme Chalmeau, Lida Nol

Meeting started at 8:40pm

1/ Vote on the minutes from 10/5/2021

- Vote postponed to next meeting.

2/ Fall Event

- Thank you to Lida and Jesse for helping with Crepes.
- Overall feedback was very positive, and the event seemed welcome by all families
- Elements to improve for next time:
 - o Involve parents in raffle prizes
 - o During the event, get kids who volunteer involved by asking names and grades
 - o Ask parents to answer small survey about PTO expectations
 - o Plan for kids in aftercare and ensure they are covered for food (pre-event food ticket sales etc.)
 - o Include water and coffee if appropriate for sale
 - o Donation jar at the food station
 - o Plan on 2 people for face painting
 - o Create promotional material for prize hunting for next time

3/ Halloween next year

- Collect old costumes and make it available for kids who don't have costumes
- Offer food tickets sponsored by PTO to the school for family that need them

4/ Online Meeting

- All attendees chose to continue with virtual meetings

5/ Web site

- Olga showed a draft website on Wix, using the fee option.
- To register domain, the PTO will need to pay between \$11-\$15/month, which will include web site as well.
- Olga to finalize draft for review for next board meeting.

6/ Next events

- Winter Gala – no info yet on how the PTO can help
- Galette des Rois – continue with preparation at the next meeting
 - o Confirm the date: Friday January 21 or Saturday January 22?
 - o Confirm Galette providers
 - o Decide on kid's activities with the school – around a Galette des Rois theme
 - o Tell (secular) story about how the Galette des Rois started and its evolution

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7/ Tote bags and Aprons

- Valerie to get more information from a French company that makes them

8/ Feedback from parents

- No feedback

Meeting ended at 9:30pm.

Next Meeting: 12/7/21 at 8:30pm.